

**Minutes for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)
September 13, 2021**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chair Marcia Vargas called the meeting to order at 9:06 a.m.
2. **ROLL CALL:** Foundation Board members Duberly Beck, Desiree Burgnon, Buck Goodspeed, Tyler Jaramillo, Jessica Rodriguez and Marcia Vargas were in attendance. Foundation Board member Umang Patel was absent.

Staff members Jisela Corona, Teresa Dowd, David Gruber and Lisa Lamb were also in attendance. Charity Frash was in attendance for Gala planning.

3. **PUBLIC COMMENTS:** None
4. **CONSENT AGENDA:**
 - .01 Approve Sarina Daniel-Muhammad as a Lewis Center Foundation Board Member – on a motion by Duberly Beck, seconded by Jessica Rodriguez, vote 6-0, the Lewis Center Foundation Board approved Sarina Daniel-Muhammad as a Lewis Center Foundation Board Member.
5. **DISCUSSION/ACTION ITEMS:**
 - .01 Discuss Alternating Foundation Board Meeting Sites and Executive Order N-08-21 rescinding prior Executive Order N-29-20 and setting a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act – This is the last month we can meet by teleconference without posting the location of all members on the agenda. Teresa will send out communication on how to meet this guideline. The next Foundation Board meeting will be at NSLA and we will alternate sites each month. If you are unable to attend in person you would need to post your location on the agenda. Please let Teresa know agenda locations a week prior. We will change the time of all future meetings to 9:30 a.m. as well.
 - .02 Foundation Board Recruitment – Marcia Vargas reported that Michaela Sepulveda may be a good member on the Foundation Board, but she would be in class at the time.
 - .03 LCER Board Update – Jessica Rodriguez reported that we had NSLA’s grand opening and their first day of school earlier this month. Pick up and drop off is being worked on to make it smoother. Everyone is excited and positive. The naming of the media building at NSLA after Jerry Lewis was passed by the LCER Board. We will encourage Gala participation at today’s LCER Board meeting.
 - .04 Fundraiser Planning – Marcia Vargas
 - i. Annual Gala – Back to the Future – October 1, 2021 – planning was discussed.
6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 Lewis Center Foundation Financial Reports
 1. July 2021 Foundation Savings Report and Balance Sheet
 2. Donations 2021-22
 3. Give and Get 2021-22
 4. Final Golf Tournament Revenue/Expense Report
 5. LCF Board Attendance Log
7. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification
 - .02 Make a brief announcement or report on his or her own activities
 - .03 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD:**
9. **ADJOURNMENT:** Chair Marcia Vargas adjourned the meeting at 10:32 a.m.